THE CENTER FOR DISCOVERY

 ${\scriptsize \texttt{SUBJECT:}} \qquad \textbf{Reporting and Investigation of Compliance}$

Concerns Policy

MANUAL: Corporate Compliance

SECTION: Section 7

The Center for Discovery Compliance Concern and Investigation Log

Num.	Date Received	Source	Туре	Program/	Summary	Date	Disposition/Outcome	Date of
				Department		Investigation Completed		Committee Review
1	5/15/24	Hotline	HR	Residential	Anonymous message left on the hotline-reporter was concerned that a Senior Director was telling people to report to work when they were ill which may have been contributing to the spread of current COVID cases on the Life Center campus. Reporter gave personal recent experience where their husband who worked in Life Center houses and often picked up extra shifts needed to call out due to suspected pink eye. Reporter claims that husband was told that he should be able to come in, it is only your eye. Reporter offered to cover part of the shift and when arrived was told by the same supervisor that the husband should have been able to come in, that he could have taken some drops and reported to work. The reporter indicated that they were concerned of the spread of conjunctivitis. When the husband reported to work with dr. note, he was presented with a write up for improper call out and no pay status. Reporter shared that this was an example of asking employees to come to work when ill as well as stating that her child has COVID now	5/16/24	Follow up call with People Operations to determine if write up was handled according to agency policy- it appeared to have followed all appropriate procedure. Follow up call to the reporter making recommendation for People Operations/Supervisor follow up to have clarifying conversation on the points that were pertinent to her experiences as an employee. Follow up calls with Sara Budde/Alyce Sherwood from the Residential Program as well as Kami Walter from People Operations to facilitate follow through.	Review
					at home and attributed it to the spread happening at work.			

Type of Report: Source:

Question Employee, Contractor (Direct to Corporate Compliance Officer)
Documentation Issue Supervisor
Billing Issue Contractor, Vendor

ORIGINAL DATE:		09/02/11		SUPERSEDES:	09/02/11					
REVISION:	2		DATE:	04/18/24	FILE NUM:CCP-7(i)II		PAGE:	1	OF	2

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SUBJECT:	Reporting and Investigation of Compliance	MANUAL:	Corporate Compliance
	Concerns Policy	SECTION:	Section 7

Violation of Standards of Conduct Hotline Missing Funds/Misuse of Funds Other Provider Confidentiality/HIPAA Service Recipient/Family Human Resource Issue Anonymous letter Alleged Retaliation Other Violation of Policy & Procedure Other

ORIGINAL DATE: 09/02/11 SUPERSEDES: 09/02/11

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