THE CENTER FOR DISCOVERY, INC.

PLAN OF CORRECTIVE ACTION

Program:
Date of Audit:
Due date:

Below is a list of findings based on a recent audit of your program. In the section below each finding, please note how the finding will be corrected as well as the target date of correction. This plan must be submitted to the Quality Improvement Department within fourteen days of the receipt of this Statement of Findings.

Sample:

BEST PRACTICES:

FINDING #____1___

AREA:

FINDING/CONCERN:

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____2___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____3____

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____4____

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____5____

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____6___

AREA:

FINDING/CONCERN:

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____7___

AREA:

FINDING/CONCERN:

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____8___

AREA:

FINDING/CONCERN:

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____9___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____10___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____11___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____12___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #_____13____

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #_____14____

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #_____15____

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____16___

AREA:

FINDING/CONCERN:

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____17___

AREA:

FINDING/CONCERN:

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____18___

AREA:

FINDING/CONCERN:

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____19___

AREA:

FINDING/CONCERN:

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____20___

AREA:

FINDING/CONCERN:

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____21___

AREA:

FINDING/CONCERN:

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____22___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #_____23_____

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #_____24_____

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #_____25_____

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____26___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____27___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____28___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____29___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____30___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____31___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____32___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____33___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____34___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____35___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #_____36_____

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #_____37_____

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #_____38_____

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____39___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

FINDING #____40___

AREA:

FINDING/CONCERN:

_____

RESPONSE (HOW IT WILL BE CORRECTED/ADDRESSED):

TARGET DATE:

_____   _____

Program Director   **Date**