



Health. Wellness. And Wonders.

PO Box 840, Harris, NY 12742 | 845.794.1400

### Unauthorized Disclosure of Personally Identifiable Information Complaint Form

Parent(s)/legal guardian(s), eligible students, principals, administrators, and employees of an educational agency may file a complaint about a possible breach or improper disclosure of student data and/or protected teacher or employee data.

Please complete this form and deliver to The Center for Discovery, Attn: Chief Compliance Officer at The Center for Discovery, PO Box 840, Harris N.Y. 12742 or email to [QI@tcfcd.org](mailto:QI@tcfcd.org)

#### Contact Information:

Name:	
Phone Number:	
Email address:	
Role/Relationship to the Student:	
School Affiliation:	

#### Possible Improper Disclosure or Breach of Information:

Description of Event(s):
Description of Possible Disclosed Data:
Description of How Reporter Learned of Possible Disclosure:
Date of Disclosure:
Date of Report to TCFD Chief Compliance Officer: